



OFFICE OF THE SELECT BOARD
TOWN OF EAST BRIDGEWATER

www.eastbridgewaterma.gov

175 CENTRAL STREET

EAST BRIDGEWATER, MASSACHUSETTS 02333-1912

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Application for Use of Public Lands (Check applicable property)

Leland Farm Sachem Rock Farm Town Common Town Hall Parking Lot Town Forest

NAME OF PERSON COMPLETING THIS APPLICATION: _____

ADDRESS OF PERSON NAMED ABOVE: _____

TELEPHONE: _____ TODAY'S DATE: _____

EMAIL: _____

NAME OF SPONSORING PARTY/ORGANIZATION: _____

PROPOSED DATE OF EVENT: _____ RAIN DATE, IF ANY: _____

TIME(S) OF EVENT: _____

REQUESTING TO PLACE SIGNAGE ON MUNICIPAL PROPERTY:

(The Town of East Bridgewater has instituted a policy and a tracking system for signs on municipal property. The Signage Request Form is required to be completed and should be returned along with this application.)

GENERAL EXPLANATION OF EVENT:

ESTIMATED OVERALL DURATION OF EVENT INCLUDING SET-UP AND CLEAN-UP TIME:

IS THIS A SINGLE EVENT: _____ OR ONE IN A SERIES: _____

IF PART OF A SERIES, LIST NUMBER OF EVENTS AND DATES: _____

TYPE OF EVENTS: (check one): Spiritual/Patriotic Public Service
Charitable/Philanthropic Profit-making School/Town Committee

ESTIMATED ATTENDANCE: _____ WILL EVENT BE OPEN TO THE GENERAL PUBLIC

WILL ADMISSION BE CHARGED WILL SPONSOR OPERATE CONCESSION(S)

Additional Comments/Information may be submitted on an attached sheet.

I hereby certify that I have read and will abide by the Select Board's POLICY FOR USE OF PUBLIC LANDS.

Applicant Signature: _____

Approved:

DPW

Date of Approval: _____

Fire Chief

Date of Approval: _____

Police Chief

Date of Approval: _____

Board of Health (If Applicable)

Date of Approval: _____

Council on Aging (Sachem Rock Only)

Date of Approval: _____

INDEMNIFICATION AGREEMENT

In consideration of the Town of East Bridgewater allowing the use of Town of East Bridgewater Public Lands via the Application for Use of Public Lands dated _____, the undersigned individual(s), group and/or organization, his or her or their heirs, personal representatives and assigns, or its officers, directors, members, agents, employees and successors, agree to indemnify, defend and hold harmless the Town of East Bridgewater, its board members, officers, agents, employees and volunteers from and against all claims, suits, demands, actions, causes of action, losses, damage or liabilities of any kind, nature or description, including payment of litigation costs and attorney's fees, which may be suffered or incurred by or brought against the Town of East Bridgewater, its board members, officers, agents, employees and/or volunteers arising out of or resulting from the use of Town of East Bridgewater Public Lands, including but not limited to Leland Farm, Sachem Rock Farm, Town Common, Town Hall Parking Lot, and Town Forest, by the undersigned individual(s), group and/or organization.

ACCEPTANCE AND ACKNOWLEDGEMENT BY USER

The undersigned hereby acknowledges and agrees that he or she has read and understands this agreement and that the undersigned individual(s), group and/or organization are legally bound by this agreement. If signing on behalf of a group or organization, the undersigned represents that he or she has the authority to bind the group or organization to this agreement.

Signature

Date

Name/Title

Name of Organization

PUBLIC LANDS AND FACILITIES USE POLICY

I. **APPLICABILITY:** Adopted by vote of the Board of Selectmen, Town of East Bridgewater, on November 19, 2001, revised April 2002; this policy is applicable to all persons using public lands of the Town of East Bridgewater that fall under the purview and responsibility of the Office of the Board of Selectmen and department subject to the Selectmen's appointing authority.

II. **PROPERTIES SUBJECT TO THIS POLICY:**

Leland Farm – Between North Central Street and Belmont Street
Sachem Rock Farm – Plymouth Street
John L. Silva Jr. Athletic Complex – Church Street
Town Common – Central Street, Plymouth Street, and Morse Avenue
Town Forest – Bridge Street
Satucket River – from Bennett Lane to Susan's Place
Frank Johnson Memorial – Bridge Street.

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III. **HOURS OF USE, PERMITTED AND PROHIBITED USES:**

A. Hours of use: Properties shall generally be open to the public from 8 a.m. until 8 p.m. daily, Sunday through Saturday, including holidays. The Silva Athletic Complex may be used until 10 p.m. to accommodate completion of scheduled games. Overnight camping is permitted, with prior approval of the Selectmen's Office, at Sachem Rock Farm only.

B. Permitted uses:

- a. Passive recreation is permitted at all sites. This includes walking, light hiking, bird watching, dog walking and similar activities. In addition, the following are permitted.
- b. Organized athletic events are permitted at the Silva Athletic Complex.
- c. Overnight camping, by organized groups, is permitted at the Sachem Rock Farm with prior approval and permit by the Selectmen's Office.
- d. Social and cultural events are permitted at Sachem Rock Farm and the Town Common with prior approval and permit by the Selectmen's Office.
- e. During appropriate seasons and subject to the restrictions in section IV below, hunting of birds and small game is permitted in the Town Forest and Leland Farm; and archery hunting of deer is permitted in the Town Forest and Leland Farm.
- f. Canoeing and kayaking are permitted from sites having access to rivers and streams.
- g. Wheel chairs, motorized wheel chairs, scooters, golf carts and similar devices, for assistance to handicapped persons are permitted for use.

C. Prohibited uses:

- a. Open fires are prohibited at any site except Sachem Rock Farm as allowed by the Board of Selectmen or its designee and subject to permitting by the East Bridgewater Fire Department.
- b. Automobiles, trucks, snowmobiles, off-road vehicles, and four wheelers are prohibited on playing fields and open areas.
- c. Hunting is prohibited on all lands except the Leland Farm and the Town Forest.
- d. Athletic play shall be prohibited from any site when standing water is on the field.
- e. Except when the Board of Selectmen has granted written permission for such use, the consumption of alcoholic beverages is prohibited. Sponsor individuals, groups or organizations that desire to serve alcohol at an event will make written application for permission to the Selectmen. If an admission charge, or other fee is to be charges to event attendees, the sponsor will be required to obtain liquor liability insurance for the date(s) of the event.
- f. The consumption of controlled substances is prohibited.

IV. **USE OF FACILITIES:**

A. Club/Organization

- a. Application and Indemnification forms will be filed in the Selectmen's Office. A copy of Certificate of Insurance will be required.
- b. No fee will be charged for non-profit use.
- c. When the application is for use of the Town Common, the Selectmen's Office will contact the EB High School Principal's Office to determine whether a conflicting event is scheduled at the High School during the same date and time.
- d. The Board may place conditions on use of the facility.
- e. The Board may require hiring of police officer(s) and/or firefighter(s) if in the opinion of the Board, Police or Fire Chief it is deemed to be appropriate for the protection of public safety. Payment for said details shall be the responsibility of the clubs/organizations and be made pursuant to regulations promulgated by the police and/or fire department.
- f. The Board of Selectmen will act on facilities use applications at a regularly scheduled meeting as needed.

B. RESIDENTS/NON-RESIDENT

- a. Application and Indemnification forms will be filed in the Selectmen's Office. No insurance is required.
- b. No fee is charged for a non-profit use.
- c. Board will act on application at a scheduled meeting
- d. The Board may place conditions on use of the facility.
- e. The Board may require hiring of police officer(s) and/or firefighter(s) is in the opinion of the Board, Police or Fire Chief it is deemed to be appropriate for the protection of public safety. Payment for said details shall be the responsibility of the applicant and be made pursuant to regulations promulgated by the police and/or fire department.

C. GENERAL

- a. Police Chief, Fire Chief and Tree Warden will be notified monthly of all approved Land and Facility Uses for that month.
- b. An up-to-date list of all approved Land and Facility uses will be available in the Selectmen's Office.

D. USE AND CARE – Persons or organizations using Town facilities shall be responsible for their proper use and care.

- a. Care will be taken to avoid damage to facilities.
- b. Portable toilets, if permitted, will be placed as directed by the Tree Warden.
- c. Tents, awnings, or portable structures may be erected if allowed by the Tree Warden and subject to permitting and inspection by the Building and Fire Departments as may be applicable.
- d. All portable structures, tents, awnings, and portable toilets must be removed upon conclusion of the permitted event.
- e. There shall be no open fires on Town property, unless approved by the Board and permitted by the Fire Department.
- f. All rubbish, refuse or garbage must be collected and removed from the site upon conclusion of the event.
- g. The site shall be returned, as closely as possible, to its original condition upon conclusion of the event.

E. RESTRICTIONS ON HUNTING

- a. The Tree Warden shall designate and post areas within Leland Farm and the Town Forest where hunting is permitted with safety zone signs. The Tree Warden shall establish and maintain information centers in parking areas. The Police Chief shall enforce local hunting restrictions.
- b. Hunting shall be restricted to the months of October through February. The types of game permitted, seasons prescribed and restrictions shall be as determined by the Massachusetts Division of Fisheries and Wildlife.
- c. Hunting is permitted between the hours of sunrise until sunset daily, Monday through Saturday. Hunting on Sunday is prohibited.
- d. Firearms – Conventional Shotguns in gauge 12, 16, 20, 28, or .410 are permitted. Shotgun ammunition with shot sizes BB through 9 are permitted. Shotgun ammunition in 00 Buck Shot and/or Rifled Slugs are prohibited. Rifles, handguns, and black powder weapons are prohibited.
- e. Target practice is prohibited.
- f. Archery hunting of deer during seasons prescribed by the Massachusetts Division of Fisheries and Wildlife is permitted in the Town forest and Leland Farm.

V. SEVERABILITY. Should any provision of this policy be found to be contrary to law, such provision shall be deemed to be invalid and unenforceable. All other portions of the policy shall remain in full force and effect.

Adopted: November 19, 2001
Amended: April 29, 2002
Amended: November 25, 2002
Amended: June 10, 2008