

# East Bridgewater Conservation Commission Request for Determination of Applicability

Revised May 2021

APPLICANT \_\_\_\_\_ ADDRESS \_\_\_\_\_

## **THIS CHECKLIST MUST BE PLACED ON TOP OF YOUR APPLICATION Submittal**

### **requirements:**

One original and two (2) copies of the application packet plus three (3) copies of the plans along with one (1) electronic copy of the plan(s) and DEP form(s), including letters, calculations, reports and/or attachments must be submitted to the Conservation Commission **by noon on the Wednesday two (2½) weeks prior to the regularly scheduled public hearing date**. One (1) copy of the application packet and plans must be sent to DEP, Southeast Regional Office, 20 Riverside Drive, Lakeville MA 02347. Make sure you are using DEP's most current form (7-27-20).

### **APPLICATION PACKAGE**

The DEP buffer zone policy\*\* and EBCC policy must be met in order to apply for a permit under the Request for Determination of Applicability application. Completed **Request for Determination of Applicability (RDA)** form with all questions answered and legibly signed by property owner. Make sure you are using DEP's more current form. Plans must be wet stamped and signed by a registered professional engineer and/or registered land surveyor.

Checks submitted for advertising and filing fees cannot be dated more than two weeks prior to filing with the Conservation office. If you have any questions please contact your engineer, the Conservation office at 508-378-1623 or awelch@eastbridgewaterma.gov.

**MUST BE FILLED IN FOR ALL WORK** per East Bridgewater Stormwater Management Bylaw (MS4)

**Total SF disturbed on entire site.** \_\_\_\_\_ **(fill in)**. This is not just restricted to the resource area buffer zones. This includes but is not limited to any construction, demolition, septic system work and/or grading.

Administrative: Any activity that will disturb/alter greater than 5,000 SF but less than 15,000 SF will need separate permit.

General: Any activity that will disturb/alter 15,000 SF or more or cannot meet the requirements for an Administrative Application will need a separate permit and public hearing.

### **PLANS must show, at a minimum:**

- ☐ Entire parcel, lot lines and distances.
- ☐ Abutters name, assessor reference.
- ☐ **Amount of disturbance in the buffer zone in square feet on the lot** \_\_\_\_\_.
- ☐ **Must show that the area of disturbance in the buffer is the lesser of 10% of the buffer or 5,000 SF.**
- ☐ Numbered flags for all resource areas with date and name of person performing the delineation.
- ☐ Certified and potential vernal pools, Estimated and priority habitat areas
- ☐ All streams, perennial (with mean annual high water mark) and intermittent (with bank) All
- ☐ isolated wetlands
- ☐ All buffer zones and riverfront areas
- ☐ The minimum 50-foot no disturbance area
- ☐ Existing and proposed contour elevations
- ☐ Distances from structures and closest disturbance to the wetland resource area
- ☐ Limit of work, erosion control with a detail
- ☐ Location of septic systems, wells, other utilities, other significant features Color
- ☐ code plan as require by Notice of Intent checklist.

### **OTHER**

- ☐ **Locus (USGS), FEMA F.I.R.M., NHESP** and any other applicable plans with marked location of property.
- ☐ **Check for advertisement made out to the Enterprise.**
- ☐ **Check for Town Fee – See Fee Schedule**
- ☐ **Submit Application and plan digitally to the Conservation Commission before hearing opens.**
  - Any project within an Estimated Habitat area must file a Notice of Intent application.
  - All resource areas determinations must be filed under an Abbreviated Notice of Resource Area Delineation (ANRAD). Resource areas will not be approved under a Request for Determination.
  - Any project within a wetland, water body, flood plain, bank of a stream or the Riverfront area must file a Notice of Intent application.

**\*\*Criteria Qualifying Buffer Zone Work for a Negative DOA – See Attached from DEP**

Projects that meet the above criteria may still require a Notice of Intent, because the site has unusual characteristics. Some of these characteristics are steep slopes, located near drainage/stormwater management basins, is in a parking lot that

drains to a wetland resource area etc. A Notice of Intent may be required if the type of work has potential impacts such as dirt piles, trenches, excavations for foundations, etc.

Incomplete applications will not be accepted or may be returned. Delays are not the responsibility of the Conservation Commission.

May 2021