

# Town of East Bridgewater

## Capital Improvement Planning Committee



Michele Ahern, Chair  
David Foley  
Tim McLaughlin  
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Brian Noble  
Tim Cramer  
Dan Picha  
Kris Fabroski

### Meeting Minutes February 19, 2020

**Members present:** Michele Ahern (joined at 5:45PM), Dave Foley, Tim Cramer, Kris Fabroski, Dan Picha, Brian Noble

**Member(s) absent:** Tim McLaughlin, Melissa Morrissey

**Guest(s):** Glenn Tattrie, John Haines, Brian Kiely, Jason Trepanier, Gordon McKinnon, Robb Kenn

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1. Meeting called to order at 5:35PM
  2. DPW Update on Current Projects
    - a. Police Department storage shed in progress. It is being build by vocational students from Southeastern. Ultimately will be used for storage for both EBPd and EBCAM.
    - b. Server Room at Police Department: moved the Town Hall server to this room. Need to add ductless splits to keep temperature in room at an okay level for the equipment.
    - c. Central School Boiler Project: funded through the MSBA, 95% paid except for retainage. Four new boilers are fully functioning.
    - d. MSBA approved Central School roofing project. This still needs to be voted on by the Town. Reimbursement from MSBA will total 57.2% of the project. The roofing project has an estimated cost of \$1.6 million.
  3. 2021 DPW Projects
    - a. Town Hall Continued Renovations: \$30,800. All interior painting will be completed, bathrooms will be updated, carpet and flooring will be replaced in Town Administrator office, Conservation Commission office and Veteran's Service Officer office. Additionally, the entire building will be rekeyed.
    - b. Town Hall Signage: \$30,000. Installation of a sign at Town Hall that would allow for electronic messaging to be displayed.
    - c. Air Conditioning replacement at the Police Department: \$24,850. Currently there are three ductless splits that are 12 ½ years old which are not adequately keeping the room cool.
    - d. Central School sewer connection: \$100,000. To be paid from Enterprise Fund.

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- e. New Pick Up Truck: \$45,000. This will replace a supervisor's vehicle which will be moved to a foreman and two trucks will be taken out of fleet (model years 2002 and 2003). Both trucks removed from the fleet will be auctioned once out of service. New vehicle will be paid for from Enterprise Fund.
  - f. Street Sweeper Replacement: \$249,500. Looking to replace the existing sweeper through either a purchase or lease to own option. The lease to own option would be over 3 to 5 years. Looking to use Chapter 90 funds to finance (this will be examined). To be determined where funding would come from for this purchase.
  - g. Road Repairs: \$501,000. Continue with DPW plan for road resurfacing and patching.
  - h. SCADA Radio System Upgrade: \$39,300. These radios communicate between water treatment facilities throughout town (i.e. when pumps should be turned on/off at various pump stations). To be paid through Enterprise Fund.
  - i. Water Main Replacements: \$1,070,605. Hobart Street – replace 4" water main (that is only allowing flow of 1" at this time). This price includes replacement of water main, hydrants, water services and all paving associated with project. To be paid from Enterprise Fund.
4. Next meeting set for March 4, 2020 at 5:30PM. The Committee will invite the Fire Chief and Police Chief (or acting Chief) to present Capital Requests.
5. Minutes: Review and motion to approve minutes from meeting of February 3, 2020
- a. ***Motion to Approve Minutes from February 3, 2020***
    - i. ***M/S Fabroski/Foley***                      ***Motion Passed 4-0***
6. Meeting Adjournment
- a. ***Motion to Adjourn the meeting at 7:10PM***
    - i. ***M/S Picha/Foley***                      ***Motion Passed 4-0***

Respectfully submitted,  
Dan Picha  
Capital Improvement Planning Committee